



Title: Assistant Director of Christian Science Nursing

Department: Administration

Reports to: Director of Christian Science Nursing

General Description: This is an exempt position that reports to and works in partnership with the Director of Christian Science nursing. Assists the Management Team to fulfill all requirements (federal, state, local, and Commission) while providing Christian Science nursing care in accord with the ethics and theology of Christian Science. Understands the special needs of a 24/7 facility and is willing to rotate shifts or days off when needed.

Qualifications:

- Meets the requirements of Article VIII, Section 31, “Christian Science Nurse,” in the *Manual of the Mother Church*
- Has completed at least two levels of Christian Science Nurses Training, or equivalent
- Has at least 2 years of experience in a facility setting and has experience with many or all aspects of Christian Science nursing including mentoring
- Has a Christian Science nursing practice that is exemplary in metaphysical clarity, sound judgement, skilled care, and clear ethics
- Advertises as a Christian Science nurse in *The Christian Science Journal*
- Is a class-taught student of an authorized Christian Science teacher
- Is an active member of a branch Church of Christ, Scientist, and of The Mother Church, The First Church of Christ, Scientist, in Boston Massachusetts
- College degree highly desirable

Competencies:

- Has the ability to respond with spiritual poise and dominion as needed
- Demonstrates spiritual discernment and intuition
- Accepts the Sunrise Haven Nursing Practice Standard and models their Christian Science nursing ministry around the precepts outlined therein
- Demonstrates commitment to “A Rule for Motives and Acts” Article 8, Section 1 in the *Manual of the Mother Church*
- Maintains a high standard of patient care consistent with the *Christian Science Nurse Scope of Services*
- Understands the mission and vision of Sunrise Haven and is familiar with the policies and practices of the Christian Science Nursing Department of Sunrise Haven
- Has ability to work with a diverse group of people
- Abides by strict confidentiality as appropriate
- Is committed to teamwork and shows respect and support for fellow staff members



Skills:

- Is organized and efficient
- Has basic knowledge of computers and keyboarding
- Understands and abides by HIPPA and OSHA regulations
- Uses the Matthew Code and the Golden Rule to arrive at mutually satisfying solutions as needed
- Interacts harmoniously and effectively with Christian Science nurses and with other departments
- Is a problem solver

Duties:

- Gives daily metaphysical treatment for oneself and for Sunrise Haven Works on the nursing floor up to 5 days a week
- Assists the Director of Christian Science nursing with 24/7 coverage of the facility
- Willing to rotate shifts or days off as needed
- Participates in completing monthly Christian Science nursing schedule
- Assists with admission inquiries
- May help facilitate patient admissions and discharges
- Assists in creating, reviewing, and updating all patient care plans
- Assists in assessing patient care needs
- Assists in checking daily charts
- Participates in writing and reviewing Medicare rationales
- Assists with oversight of nursing supplies and equipment
- Participates in orientation for new hires
- May assist the DCSN with in-service workshops, mentoring students, and planning and conducting community Christian Science nursing workshops
- Serves as Acting DCSN in Director's absence
- Willing to take classes to develop skills as needed

There will be a minimum 6-month training period with quarterly reviews.